

ANNUAL PROCUREMENT PLAN (2021-2022) & PROCUREMENT IMPLEMENTATION REPORT

Annexure-A

Ministry/Division	Ministry of Education
Agency	University Grants Commission of Bangladesh
Procuring Entity Name & Code	Sheikh Hasina University
Project / Programme Name & Code	Not Applicable

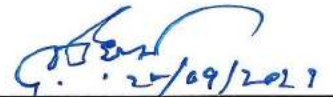
Package No.	Description of Procurement Package: GOODS	Unit	Quantity	Procurement Method & Type	Contract Approving Authority	Source of Funds	Estd. Cost (In lakh Taka)	Time code for process	Not used in GOODS	Invite/Adv ertise Tender	Tender Opening	Tender Evaluation	Approval to Award	Notification of Award	Signing of Contract	Completion of Contract	Total Time in Days
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
GR-01	Purchases of Computers/Laptops	NOS	As per Requirement	OTM	HOPE	GOB	15.00	Planned Dates		16/Aug/21	8/31/2021	9/7/2021	9/10/2021	9/17/2021	10/1/2021	10/31/2021	
								Planned Days		0	15	7	3	7	14	30	76
								Actual Dates									
GR-02	Purchases of Dress for Security Guard, Drivers and Others	NOS	As per Requirement	LTM	HOPE	GOB	2.00	Planned Dates		4/Oct/21	10/19/2021	10/26/2021	10/29/2021	11/5/2021	11/19/2021	12/19/2021	
								Planned Days		0	15	7	3	7	14	30	76
								Actual Dates									
GR-03	Purchase and installation of Electric Generator for the Temporary Campus	NOS	1	OTM	HOPE	GOB	30.00	Planned Dates		29/Sep/21	10/14/2021	10/21/2021	10/24/2021	10/31/2021	11/14/2021	12/29/2021	
								Planned Days		0	15	7	3	7	14	45	91
								Actual Dates									
GR-04	Purchase of Books and Journals	NOS	As per Requirement	OTM	HOPE	GOB	6.00	Planned Dates		20/Dec/21	1/4/2022	1/11/2022	1/14/2022	1/21/2022	2/4/2022	3/21/2022	
								Planned Days		0	15	7	3	7	14	45	91
								Actual Dates									
GR-05	Purchase of Stationary item	NOS	As per Requirement	LTM	HOPE	GOB	5.00	Planned Dates		29/Aug/21	9/13/2021	9/20/2021	9/23/2021	9/30/2021	10/14/2021	Through Out The Fiscal Year	
								Planned Days		0	15	7	3	7	14		
								Actual Dates									
GR-06	Purchases of Computers /Laptops Accessories, Scanners, Multimedia and Printers, Printer's Color, Toner, CC Camera, DSLR Camera, Router etc. accessories	NOS	As per Requirement	LTM	HOPE	GOB	10.00	Planned Dates		11/Nov/21	11/26/2021	12/3/2021	12/6/2021	12/13/2021	12/27/2021	Through Out The Fiscal Year	
								Planned Days		0	15	7	3	7	14		
								Actual Dates									
GR-07	Purchase of Sporting Goods	NOS	As per Requirement	RFQM	HOPE	GOB	3.00	Planned Dates		1/Mar/22	3/8/2022	3/22/2022	3/29/2022	4/5/2022	4/12/2022	5/3/2022	
								Planned Days		0	7	14	7	7	7	21	63
								Actual Dates									
GR-08	Petty repair of Electrical works ,purchase of electrical goods, parts & Computer Accessories	NOS	As per Requirement	DPM	HOPE	GOB	4.50	Planned Dates		Through out The Fiscal Year							
								Planned Days									
								Actual Dates									
GR-09	Purchase of Electrical Equipment	NOS	As per Requirement	LTM	HOPE	GOB	9.00	Planned Dates		1/Nov/21	11/16/2021	11/23/2021	11/26/2021	12/3/2021	12/17/2021	Through Out The Fiscal Year	
								Planned Days		0	15	7	3	7	14		
								Actual Dates									
GR-10	Purchase of Office Furniture	NOS	As per Requirement	LTM	HOPE	GOB	24.00	Planned Dates		20/Jan/22	2/4/2022	2/11/2022	2/14/2022	2/21/2022	3/7/2022	5/6/2022	
								Planned Days		0	15	7	3	7	14	60	106
								Actual Dates									
GR-11	Purchase of Office Equipment	NOS	As per Requirement	LTM	HOPE	GOB	7.00	Planned Dates		8/Dec/21	12/23/2021	12/30/2021	1/2/2022	1/9/2022	1/23/2022	Through Out The Fiscal Year	
								Planned Days		0	15	7	3	7	14		
								Actual Dates									
	Purchase of Health Safety		As per					Planned Dates		12/Dec/21	12/19/2021	1/2/2022	1/9/2022	1/16/2022	1/23/2022	Through Out The Fiscal	

GR-12	Purchase of Health Safety Equipment	NOS	As per Requirement	RFQM	HOPE	GOB	1.00	Planned Dates	0	7	14	7	7	7	Year	
								Actual Dates								
GR-13	Purchase of fire fighting and Security Equipment	NOS	As per Requirement	RFQM	HOPE	GOB	1.00	Planned Dates	20/Mar/22	3/27/2022	4/10/2022	4/17/2022	4/24/2022	5/1/2022	5/22/2022	
								Planned Days	0	7	14	7	7	7	21	63
								Actual Dates								
GR-14	Purchase of Office Furniture	NOS	As per Requirement	RFQM	HOPE	GOB	2.00	Planned Dates	3/Feb/22	2/10/2022	2/24/2022	3/3/2022	3/10/2022	3/17/2022	4/7/2022	
								Planned Days	0	7	14	7	7	7	21	63
								Actual Dates								
GR-15	Petty Purchase of office stationary, sanitary & water supply materials, cleaning & sanitizing items etc.	NOS	As per Requirement	DPM	HOPE	GOB	4.50	Planned Dates	Through out The Fiscal Year							
								Planned Days								
								Actual Dates								
GR-16	Publication of Journal, Office Diary, Calender etc.	NOS	As per Requirement	RFQM	HOPE	GOB	2.50	Planned Dates	24/Oct/21	10/31/2021	11/7/2021	11/14/2021	11/21/2021	11/28/2021	12/13/2021	
								Planned Days	0	7	7	7	7	7	15	50
								Actual Dates								
GR-17	Purchase of Multifunctional Interactive Smart Board	NOS	5	OTM	HOPE	GOB	35.00	Planned Dates	23/Sep/21	10/8/2021	10/15/2021	10/18/2021	10/25/2021	11/8/2021	11/29/2021	
								Planned Days	0	15	7	3	7	14	21	67
								Actual Dates								
GR-18	Purchase of Non AC 60 Seat Bus	NOS	2	OTM	HOPE	GOB	128.00	Planned Dates	13/Mar/22	3/28/2022	4/11/2022	4/14/2022	4/21/2022	5/5/2022	5/26/2022	
								Planned Days	0	15	14	3	7	14	21	74
								Actual Dates								
GR-19	Installation of Archway Metal Detector Gate	NOS	1	OTM	HOPE	GOB	5.00	Planned Dates	22/Feb/22	3/9/2022	3/16/2022	3/19/2022	3/26/2022	4/9/2022	4/24/2022	
								Planned Days	0	15	7	3	7	14	15	61
								Actual Dates								
Total Value of Goods Procurement:							294.50									

Notes:

RFQM= Request For Quotation Method

OTM= Open Tender Method



Head of Procuring Entity

ANNUAL PROCUREMENT PLAN (2021-22) & PROCUREMENT IMPLEMENTATION REPORT

Annexure-A

Ministry/Division	Ministry of Education
Agency	University Grants Commission of Bangladesh
Procuring Entity Name & Code	Sheikh Hasina University
Project / Programme Name & Code	Not Applicable

Package No.	Description of Procurement Package: Works	Unit	Quantity	Procurement Method & Type	Contract Approving Authority	Source of Funds	Estd. Cost (In lakh Taka)	Time code for process	Not used in GOODS	Invite/Adv ertise Tender	Tender Opening	Tender Evaluation	Approval to Award	Notification of Award	Signing of Contract	Completion of Contract	Total Time in Days
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
WR-01	Maintenance and renovation work of Academic Building	L.S		LTM	HOPE	GOB	7.50	Planned Dates		27/Oct/21	11/11/2021	11/18/2021	11/21/2021	11/28/2021	12/12/2021	1/2/2022	
								Planned Days	0	0	15	7	3	7	14	21	67
								Actual Dates									
WR-02	Maintenance and renovation work of Office Building/ Guest House	NOS	1	DPM	HOPE	GOB	0.50	Planned Dates		4/Apr/22	4/19/2022	4/26/2022	4/29/2022	5/6/2022	5/13/2022	5/28/2022	
								Planned Days	0	0	15	7	3	7	7	15	54
								Actual Dates									
WR-03	Construction of Temporary Car Shed	NOS	1	LTM	HOPE	GOB	5.00	Planned Dates		6/Jan/22	1/21/2022	1/28/2022	1/31/2022	2/7/2022	2/21/2022	4/7/2022	
								Planned Days	0	0	15	7	3	7	14	45	91
								Actual Dates									
WR-04	purchase of Customized Wooden Office Furniture	NOS	As per Requirement	RFQM	HOPE	GOB	5.50	Planned Dates		25/Aug/21	9/1/2021	9/8/2021	9/15/2021	9/22/2021	10/6/2021	11/5/2021	
								Planned Days	0	0	7	7	7	7	14	30	72
								Actual Dates									
WR-04	Establishment of Mini Conference / Meeting Room	NOS	1	OTM	HOPE	GOB	20.00	Planned Dates		15/Feb/22	3/2/2022	3/9/2022	3/16/2022	3/23/2022	4/6/2022	5/6/2022	
								Planned Days	0	0	15	7	7	7	14	30	80
								Actual Dates									
Total Value of WORKS Procurement:							38.50										

Notes:

RFQM= Request For Quotation Method

[Signature]
24/09/2022

Head of Procuring Entity

ANNUAL PROCUREMENT PLAN (2021-22) & PROCUREMENT IMPLEMENTATION REPORT

Annexure-A

Ministry/Division	Ministry of Education
Agency	University Grants Commission of Bangladesh
Procuring Entity Name & Code	Sheikh Hasina University
Project / Programme Name & Code	Not Applicable

Package No.	Description of Procurement Package Services	Unit	Quantity	Procurement Method & Type	Contract Approving Authority	Source of Funds	Estd. Cost (In lakh Taka)	Time code for process	Not used in GOODS	Invite/Adv ertise Tender	Tender Opening	Tender Evaluation	Approval to Award	Notification of Award	Signing of Contract	Completion of Contract	Total Time in Days
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
SR-01	Purchase of Customized Computer Software	NOS	As per Requirement	RFA/RFP	HOPE	GOB	3.00	Planned Dates		10/Apr/22	4/17/2022	4/24/2022	5/1/2022	5/8/2022	5/15/2022	5/30/2022	
								Planned Days		0	7	7	7	7	7	15	50
								Actual Dates									
SR-02	Upgradation of SHU website	NOS	As per Requirement	RFA/RFP	HOPE	GOB	3.00	Planned Dates		13/Jan/22	1/20/2022	1/27/2022	2/3/2022	2/10/2022	2/17/2022	3/19/2022	
								Planned Days		0	7	7	7	7	7	30	65
								Actual Dates									
Total Value of Services Procurement:							6.00										

Notes:

RFP= Request For Proposal Method


 20/09/2022
 Head of Procuring Entity